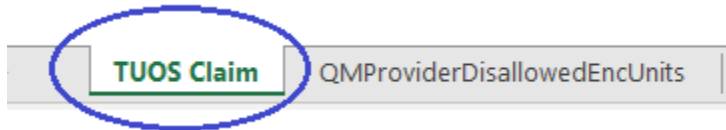


OTP TIP SHEET: New TUOS Reports

Using New TUOS Reports for Invoicing

1. Run the new TUOS Summary Report that will be used as reference in invoicing
2. Download and save in Excel format. File is submitted with the invoice
3. Get the unit count in "TUOS Claim" tab



4. Drug Medi-Cal (DMC) billable units: Refer to "DMC Billable" column of the "Adjusted Units" section

ADJUSTED UNITS							
DMC Billable	County Billable	Justice Override (County Billable)	Out of County (County Billable)	OHC	Medicare	No Valid Benefit Plan	Total Billing Unit Count



5. Refer to "DMC Billable" column of the "Disallowed Claims" report section

Note: Exclude DMC billable units that appear in "Disallowed Claims" in invoicing

DISALLOWED CLAIMS							
DMC Billable	County Billable	Justice Override (County Billable)	Out of County (County Billable)	OHC	Medicare	No Valid Benefit Plan	Total QM/Provider Disallowed Billed Units



6. Refer to "Awaiting Review", "Hold", and "Released" columns of "DMC Billed Status" section

Note: Remove units not billed to State for DMC claim reimbursement in invoicing

DMC BILLED STATUS							
Awaiting Review	Hold	Released	Batched	Awaiting Adjudication	Approved	Denied	Total DMC



OTP TIP SHEET: New TUOS Reports

7. Enter DMC claimable units in invoice template

Formula: Adjusted Units (DMC Billable) – DMC Billed Status (Awaiting Review, Hold, and Released) = DMC Claimable Units

Monitoring DMC Billable Units

1. Run the year-to-date TUOS detail report every month and review the data in the “TUOS Claim” tab
2. Verify the data shown in “Batched”, “Awaiting Adjudication”, “Approved”, and “Denied” columns of the “DMC Billed Status” sections

DMC BILLED STATUS							
Awaiting Review	Hold	Released	Batched	Awaiting Adjudication	Approved	Denied	Total DMC
			↑	↑	↑	↑	

3. Make sure all “Batched” units are sent to the Clearing House
4. Coordinate with Billing Unit the “Denied” units for claims resubmission so status will change to “Approved” units

DMC BILLED STATUS							
Awaiting Review	Hold	Released	Batched	Awaiting Adjudication	Approved	Denied	Total DMC