

COUNTY OF SAN DIEGO



HEALTH AND HUMAN SERVICES AGENCY, BEHAVIORAL HEALTH SERVICES

PC 1000 Deferred Entry of Judgment Program Guidelines and Participant Standards



Local PC 1000 Guidelines Summary

PC 1000 is a pre-trial diversion program for qualifying participants who are referred from a drug court. A referral shall be made to a County certified PC 1000 program when the Court determines a participant is eligible and suitable for the PC 1000 program. The criminal charge is dismissed pursuant to applicable statute if the participant successfully completes the program and complies with the other conditions of Deferred Entry of Judgement.

2-Track Pilot Process

The new PC 1000 program is intended to provide participants with either education on substance use or treatment for substance use disorders. The Drug Medi-Cal Organized Delivery System brings about 1) elimination of the AIDS education component, 2) maintenance of the education track, and 3) addition a treatment track. The education track will continue at the existing sites and on January 15th, 2019, the new treatment track will be available at the following sites: MITE South RRC, Vista hill Bridges RRC, and ECS Central RRC. All participants will be assessed for both tracks. If participant is assessed for treatment, they will only participant in the treatment track.

Administrative Fee

Enrollment sites shall pay a PC 1000 Program Administration Fee to the County, at a rate to be established by the County that will not exceed 5% of gross program revenue. Fee payment and a financial report shall be submitted quarterly, based on prior quarter actual revenues and expenses, in the format established by the County.

Reporting Responsibilities

Program Reporting

- Program shall report the following participant information within 10 working days of deadline to the Court:
 - Confirmation of enrollment by required date (**Applicable to enrollment sites**)
 - Successful completion (**Only applicable to education sites**)
 - Satisfactory participation (**Only applicable to treatment sites**)
 - Failure to complete or participate and reason (**Applicable to enrollment sites**)

County Reporting

- Program shall submit the following reports to Behavioral Health Services (BHS)
 - Monthly Status Report
 - Monthly DATA set as specified by BHS
 - Quarterly revenue/expense report, Administration Fee Reporting Form and the Administration fee

Unsatisfactory Participation and PC 1000 Track Dismissal

Adequate participation is required for both PC 1000 Education and Treatment Tracks. Thresholds for unsatisfactory participation may include the following:

- Failure to comply with program rules and regulations
- Positive drug test, failure to submit to a drug test or coming to program under the influence of alcohol or other drugs
- Exceeding 5 absences
- Failure to maintain contact with the program for 28 or more consecutive days
- Failure to contact receiving program within 28 days of transfer
- Participant is physically or verbally abusive or threatening to program staff or other

program participants. Program may refuse to reinstate a participant dismissed on this basis; a statement to that effect shall be included in the dismissal notice to the Court.

Unsatisfactory participation should be reported to the Court. The participant may be dismissed from the Education Track; however, this does not mean they are dismissed from the PC 1000 program. Clinical assessments should inform recommendation to dismiss clients, alternative referral to treatment, or change the level of care. Recommendation for dismissal or alternative referrals should be reported on the County of San Diego PC 1000 Pre-Trial Diversion Program Participant Status Report and returned to the Court.

If an individual is dismissed from the Treatment Track, they may remain in treatment; however, they would no longer be considered a PC 1000 participant. Though, they may continue DMC- ODS treatment per the discretion of the program. The individual's PC 1000 case would be closed and reopened as a general treatment client.

Outcomes Objectives for PC 1000 Education Track

Completion

A minimum of 55% of clients enrolled will complete the PC 1000 Education Track as measured by completing all required program services and paying in full all assessed program fees.

No New Arrests

A minimum of 90% of all participants who successfully complete the PC 1000 Education Track shall have no new arrests, excluding minor traffic offenses, while in the program. This is measured by participant self-report and is documented at their final service in the program.

Supplemental Documents

The following documents are applicable to enrollment sites:

- County of San Diego PC 1000 Pre-Trial Diversion Program Participant Status Report
- PC 1000 SanWITS Reporting Instructions

The following documents are only applicable to education sites:

- PC 1000 Education Track Deferred Entry of Judgment Program Guidelines and Participant Standards
- PC 1000 Education Track Program Fee
- PC 1000 Program Orientation Checklist