***HSD BH QI Projects Workgroup Meeting***
July 25, 2024 | 10:00-11:30 AM

MS Teams

**Present:** County BHS Staff (Nora David, Carlie Amacher, Catherine Houghton), Kaiser (Sarah J Legg, Eileen Anonas-Alegre, Melissa Sutherland, Molly Tanner), Molina (Elizabeth Whitteker), Community Health Group (Salvador Tapia), Blue Shield (David Bond)

| **ITEM** | **SUMMARY** | **ACTION ITEM** |
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| **1. Welcome/Introductions** | * First meeting in this series.
* Additional members identified for future meetings.
 | * County BHS will send invites for additional identified members.
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| **2. Purpose of Workgroup** | * This workgroup will be an extension of the HSD BH Operations Meeting, focused on Quality Improvement to meet MOU requirement
* Plan to include MCP required PIPs, EQRO recommendations, etc.
* Will plan to introduce state recommendations later and identify areas of overlap
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| 1. **Goals & Objectives**
 | * Workgroup agreed that focusing on 1 topic at a time would be most beneficial.
* First Focus: FUA/FUM
* Future Focus: Local BH plan
* BHS County reviewed FUA/FUM methodology document
 | * BHS County to send FUA and FUM methodology.
* David (Blue Shield) agreed to lead FUA/FUM focus.
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| 1. **Identifying Co-Chair**
 | * Responsibilities reviewed
* Finalized responsibilities pending executed MOU
 | * Sal (CHG) agreed to be co-chair
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| 1. **Charter**
 | * Charter draft shared by CHG
 | * County BHS to set up shared folder for Charter draft in Google docs and send to members.
* Review Charter document & add feedback by 8/22.
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| 1. **Next Steps**
 | * Agreed meeting 2 times per month; additional day/time was agreed upon by members.
* Structure of meeting: 30 minutes for check-in items; 60 minutes for focused topic.
* Next meeting (August 1st) will focus on FUA and FUM, David will be the lead.
 | * County BHS to send additional meeting invites.
* Members to send materials for meetings ahead of time to co-chairs.
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| 1. **Other/Additional Topics**
 | * Workgroup proposed further discussion regarding overlap of goals and existing workgroups/interventions.
 | * Overlap with other MHP goals discussion in future meeting
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| **Next Meetings:** August 1, 2024, 1:00 – 2:30PM, August 22, 2024, 10:00 – 11:30AM |