***HSD BH QI Projects Workgroup Meeting***   
July 25, 2024 | 10:00-11:30 AM

MS Teams

**Present:** County BHS Staff (Nora David, Carlie Amacher, Catherine Houghton), Kaiser (Sarah J Legg, Eileen Anonas-Alegre, Melissa Sutherland, Molly Tanner), Molina (Elizabeth Whitteker), Community Health Group (Salvador Tapia), Blue Shield (David Bond)

| **ITEM** | **SUMMARY** | **ACTION ITEM** |
| --- | --- | --- |
| **1. Welcome/Introductions** | * First meeting in this series. * Additional members identified for future meetings. | * County BHS will send invites for additional identified members. |
| **2. Purpose of Workgroup** | * This workgroup will be an extension of the HSD BH Operations Meeting, focused on Quality Improvement to meet MOU requirement * Plan to include MCP required PIPs, EQRO recommendations, etc. * Will plan to introduce state recommendations later and identify areas of overlap |  |
| 1. **Goals & Objectives** | * Workgroup agreed that focusing on 1 topic at a time would be most beneficial. * First Focus: FUA/FUM * Future Focus: Local BH plan * BHS County reviewed FUA/FUM methodology document | * BHS County to send FUA and FUM methodology. * David (Blue Shield) agreed to lead FUA/FUM focus. |
| 1. **Identifying Co-Chair** | * Responsibilities reviewed * Finalized responsibilities pending executed MOU | * Sal (CHG) agreed to be co-chair |
| 1. **Charter** | * Charter draft shared by CHG | * County BHS to set up shared folder for Charter draft in Google docs and send to members. * Review Charter document & add feedback by 8/22. |
| 1. **Next Steps** | * Agreed meeting 2 times per month; additional day/time was agreed upon by members. * Structure of meeting: 30 minutes for check-in items; 60 minutes for focused topic. * Next meeting (August 1st) will focus on FUA and FUM, David will be the lead. | * County BHS to send additional meeting invites. * Members to send materials for meetings ahead of time to co-chairs. |
| 1. **Other/Additional Topics** | * Workgroup proposed further discussion regarding overlap of goals and existing workgroups/interventions. | * Overlap with other MHP goals discussion in future meeting |
| **Next Meetings:** August 1, 2024, 1:00 – 2:30PM, August 22, 2024, 10:00 – 11:30AM | | | |