

# Homeless Outreach Worker (HOW) Service Model & Data Collection Flow



## Outreach & Engagement

- Complete screening tool for all contacts with individuals
- Information complete to best of ability
- Turn in monthly Data Collection Log to COR and designated HOW Team

## Enrolled

- Individuals who agree to ongoing services-with HOW Team
- Keep with client chart (HMIS or paper file)
- If client enrolls in program services, facilitate warm hand-off with program staff

## Short Term CM Services

- Scheduled or unscheduled
- Services and referrals
- Document services in progress note

## Documentation/ Outcomes

- HMIS-Clarity (All)
- Cerner Community Behavioral Health (Mental Health)
- Paper Chart
- Reminder-all contacts should have the