

SHORT-TERM RESIDENTIAL THERAPEUTIC PROGRAM ADMISSION STATEMENT

2019

- WHEN:** Completed within **five (5)** days of the youth's arrival into the Short-Term Residential Therapeutic Program (STRTP).
- ON WHOM:** **All clients** in a STRTP program are required to have a signed Admission Statement.
- COMPLETED BY:** **Head of Service** or acting Head of Service.
- MODE OF COMPLETION:** Completed in the **Electronic Health Record**.
- REQUIRED ELEMENTS:** *Enter youth **demographic information** (name, preferred pronouns, case number)
*Enter **intake date** and **STRTP name**

Questions 1-6 shall be completed by the head of service or acting head of service:

1. Head of Service has read the child's Behavioral Health Assessment?

- Head of Service has read all of child's mental health assessments/behavioral health assessments completed within the last 6 months.
- If no mental health/behavioral health assessments have been provided by the placing agency, the Head of Service has read the BHA completed by the STRTP within 5 days of intake.

2. Head of Service has considered the child's needs and safety?

- Head of service has reviewed all documentation provided by placing agency and considered risk factors related to the child's needs and safety.

3. Head of Service has considered the needs and safety of the other children placed at the STRTP named above?

- Head of service has reviewed all documentation provided by placing agency and considered the needs and safety of other children within the STRTP milieu.

4. A STRTP may accept for placement a child who meets the following criteria from WIC section [11462.01](#):

- For admittance into a STRTP a child shall meet all criteria in questions 4(a) through 4(c):

4a. Does the child require inpatient care in a licensed health facility (i.e. inpatient psychiatric hospitalization)?

- If a child requires inpatient care they are not eligible for placement in a STRTP.

4b. The child has been assessed as requiring the level of services provided in a STRTP in order to maintain the safety and well-being of the child or others due to behaviors, including those resulting from traumas, that render the child or those around the child

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unsafe or at risk of harm, or that prevent the effective delivery of needed services and supports provided in the child's own home or in other family settings, such as with a relative, guardian, foster family, resource family, or adoptive family?

- The Head of Service has reviewed intake packet to determine that lower levels of care were attempted prior to placement in the STRTP.

c. The child has needs in common with other children in the care of the facility, consistent with [subdivision \(c\) of Section 16514](#)?

5. In addition to meeting the requirements of 4(a) through 4(c), a child must also meet **at least one** of the conditions in questions **5(a) and 5(b)**:

a. The child has been assessed as meeting medical necessity criteria for Medi-Cal Specialty Mental Health Services as defined in [Section 1830.205](#) of the California Code of Regulations

b. The child has been assessed as seriously emotionally disturbed (SED) as defined in [subdivision \(a\) of WIC section 5600.3](#)?

- SED is defined as minors under the age of 18 who have a mental disorder identified in the most recent Diagnostic and Statistical Manual, other than a primary substance use disorder, which results in behavior inappropriate to the child's age according to expected developmental norms.

c. The child requires emergency placement prior to Interagency Placement Committee approval pursuant to [paragraph \(3\) of the subdivision \(h\) within WIC code 11462.01](#)? If No, skip to 5(d), if Yes, complete 5c (i) and 5c (ii).

- Questions i and ii are only completed if the child was placed in the STRTP on emergency basis prior to IPC approval.

i. If the child requires emergency placement prior to Interagency Placement Committee approval, a licensed mental health professional has made a written determination within 72 hours of the child's placement that the child requires the level of services and supervision provided by the STRTP in order to meet his or her behavioral or therapeutic needs?

- In the case of emergency placement into the STRTP a BHA shall be completed within 72 hours. The Head of Service or Acting Head of Service will determine if the child meets criteria for questions 1 through 5b of this Admission Statement, based on the STRTP BHA and intake documents from the placing agency.

ii. Head of Service certifies that the child will be evaluated within 30 days of emergency placement by Interagency Placement Committee who shall determine if the placement is appropriate with recommendations from the Child and Family Team.

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- The Head of Service shall coordinate with the placing agency representative to coordinate an Interagency Placement Committee review within 30 days of placement in the STRTP.

d. The child has been assessed by an Interagency Placement Committee (IPC) as requiring the level of services provided by the STRTP in order to meet his or her behavioral or therapeutic needs? [All County Letter NO. 17-122](#)

- The Head of Service has reviewed documentation that the IPC recommendation is the level of care provided by the STRTP.

6. Based on these considerations, the Head of Service affirms that admitting the child into the STRTP named above is appropriate?

- By signing the Admission Statement the Head of Service certifies that they have evaluated all criteria in questions 1-5 and placement in the STRTP is appropriate at this time.

Signature of head of service accepting the assessment and date

Print name of head of service accepting the assessment and CCBH ID number

BILLING: Can only occur when connected to a direct client service.