**COMPLETED BY:**

1. Physician (MD or DO)
2. MD Trainee
3. Nurse Practitioner
4. Nurse Practitioner Trainee (with a co-signature)\*

**COMPLIANCE REQUIREMENTS:**

1. Completed for every client at the time client is initially evaluated for medication.
2. Updated as clinically indicated throughout the course of treatment.
3. All clinically appropriate elements shall be completed.

**DOCUMENTATION STANDARDS:**

1. Data shall be entered into the EHR.
2. Psychiatric Assessments are not complete until signed and final approved in the EHR.
	1. \*A co-signature is required for Nurse Practitioner Trainees
3. A Psychiatric Assessment that is not final approved could risk deletion from another program.
4. For more detailed information please refer to the Psychiatric Assessment Instruction Sheet located on the Optum website.