



# Documentation Needed for SF/LTC Referral Packets For County Funded SNF

1. SF/LTC Referral Form with attending psychiatrist's order for SF/LTC attached.
2. Facility Face Sheet.
3. Proof of current Medi-Cal coverage (an Automated Eligibility Verification System [AEVS] strip from the facility business office) for San Diego County.
4. Most recent Court Investigation Report for San Diego County LPS Conservatorship.
5. Complete Psychiatric Assessment from current facility including psychiatric history, substance abuse history and history of self-destructive or assaultive behavior.
6. Cognitive assessment (e.g., Mini-Cog™, MDS).
7. Physical and Medical History from current stay.
8. Nursing Assessment from current stay.
9. Social Work Assessment and Notes from current stay.
10. One week of progress notes including nursing, group, and psychiatrist.
11. Medications including Medication Administration Record showing medication compliance and information on medication changes.
12. Lab reports.
13. Results of purified protein derivative (PPD) (tuberculosis [TB] test) or chest x-ray done.
14. Written recommendation from the assigned Case Management program funded by the County of San Diego. If client is not assigned a Case Management program funded by the County of San Diego, then documentation that client will be assigned to a Case Management program funded by the County of San Diego.