

# DMC-ODS SUD Programs

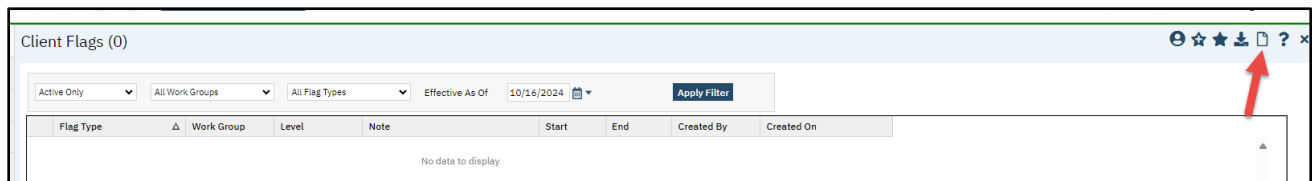
## CalOMS Reporting for Non-BHS Contracted Clients

**Non-BHS Contracted clients are clients that do not meet the County target population such as private pay, cash pay, clients who do not qualify for Medi-Cal and clients with Other Health Coverage (OHC) who do not qualify for Medi-Cal.**

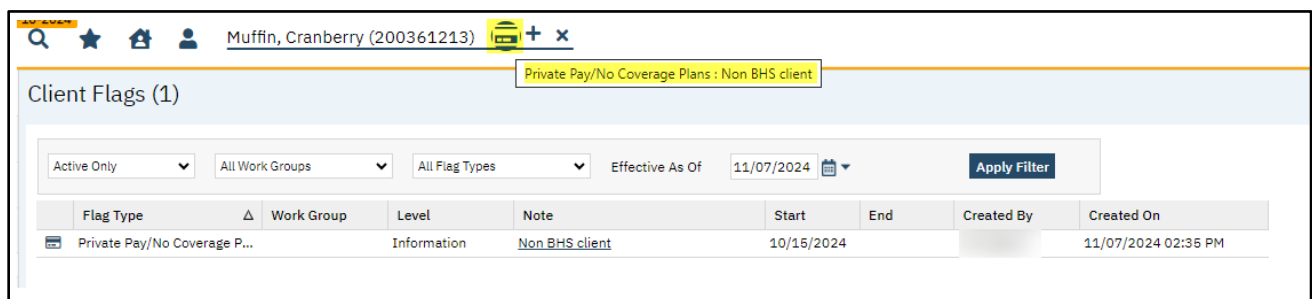
**Non-BHS Contracted clients must be entered into SmartCare for the purpose of CalOMS data collection and reporting.**

### INSTRUCTION

1. Search the Client; if client not found in the system, create a new client
2. Enroll client in regular treatment program based on their LOC through the “Client Programs (Client)” screen
  - For residential programs, **do not assign the client to a bed**
3. Use Client Flags to identify the client as Non-BHS
  - a. Search for “Client Flags (My client) “
  - b. Create a new flag, click on “New” button



- c. Client flag type: select “Private Pay/No Coverage plans”
- d. Level: Select information
- e. Program: select the program that the client is enrolled in.
- f. Open date & Display date: enter the date of enrollment as Non-BHS client.
- g. Note: enter Non-BHS client.
- h. Comment: enter Non-BHS client.
- i. Click “Insert” then save and close



## **DMC-ODS SUD Programs CalOMS Reporting for Non-BHS Contracted Clients**

4. Complete CalOMS admission
5. Do not complete ASAM
6. Do not enter services for the client
  
7. When client is ready to be discharged, complete CalOMS discharge
8. **End date the Client Flag**
9. Disenroll/discharge the client from the program enrollment

### **If client becomes a BHS client (Medi-Cal eligible) during their episode of SUD treatment, follow the additional steps:**

1. **End date the Client Flag**
2. **Do NOT disenroll the client from the program enrollment**
  - For residential programs, assign the client to a bed through the “Residential (My office)” screen with a start date when client becomes BHS
3. Complete ASAM
4. Enter Services for the client
5. Continue with the workflow until client is discharged
6. Complete the CalOMS discharge
7. Disenroll/discharge the client from the program enrollment
  - For residential programs, discharge the client from the bed through the “Residential (My office)” screen.